

FELLOWSHIP OF CHRISTIAN RIDERS

FCR LEADERSHIP POSITIONS & RESPONSIBILITIES

The qualifications for a person to hold office in the Fellowship of Christian Riders (FCR) include the following: They must be a Christian, well founded in God's Word; dedicated to attendance at and participation in their church as well as FCR functions; skilled in (or have the ability to quickly learn) the functions of their area of appointment; demonstrate an inclusive Christian spirit; and be likely to exemplify the desired Christian image of a member of the Fellowship of Christian Riders.

To be eligible for office, FCR candidates shall have demonstrated regular attendance at FCR meetings and events. Officers shall normally serve two years. Normally the chapter president will be a member of the host church however this is not mandatory provided that a Host Church Liaison Officer (see description below) is appointed. All other leadership positions may be filled by any active member in good standing who is otherwise qualified according to the guidelines set forth in this document. All officers will regularly attend a monthly FCR Leadership Meeting to be called at the discretion of and led by the FCR President.

Leadership positions will be filled from the ranks of active FCR members by a simple majority election, normally at the November meeting of each calendar year. In the event that a position is vacated prior to the end of the normal term, an interim fill will be appointed by the President in consultation with, and with the majority approval of the remaining elected chapter leaders. Regardless of the duration of the interim appointment, it will end with the next regularly scheduled election.

The **Host Church Liaison** is the host church's pastoral staff member to whom the FCR ministry is responsible and through whom comes the approval of all host-church-related FCR planned activities and events. This ministry is normally organized under church's outreach activities ministry however each host church may organize their chapter under whatever best fits their organization.

The Host Church Liaison has the authority to request the removal of any FCR officer prior to the end of their appointed two year period if it is determined that the officer's demonstrated behavior does not represent the image of Christian leadership that is expected by FCR and the host church.

The Host Church Liaison and FCR President will work together to insure that the FCR ministry activities are in concert with the church's mission/purpose statement.

LEADERSHIP RESPONSIBILITIES

The responsibilities of the **FCR Chapter President** include:

- The overall coordination of motorcycle ministry activities for the local FCR Chapter
- Leading the FCR Leadership Team in the vision and planning of FCR ministries
- Coordinating with the FCR Host Church Liaison and other pastors and staff as necessary
- Spiritually leading the team and this ministry in our relationship to Christ
- Coordinating and meeting with other FCR Chapter Presidents and leaders
- Praying for the FCR ministry and its members

The responsibilities of the **FCR Vice President** include:

- Working in close cooperation with the President at all times.
- Maintaining familiarity with the activities of the chapter so as to be able to lead the activities in the absence of the President.
- Assuming the responsibilities of the President in his/her absence.
- Assisting the President in the vision and planning of the chapter operations and events
- Ensuring maintenance and timely updates of the chapter's portion of the FCR web site
- Praying for the FCR ministry and its members

The **FCR Chaplain's** responsibilities include:

- Insuring that a meaningful devotional study is prepared for each FCR meeting and ride
- Attending to the spiritual needs of FCR members and their families
- Being the primary point of contact for the prayer needs of FCR members and friends
- Communicating to the Host Church Liaison (when appropriate and with permission) special spiritual needs of FCR members that are matters of a private nature
- Praying for the FCR ministry and its members

The **Secretary's** responsibilities include:

- Mailing and communications with the members
- Maintaining the chapter's membership / contact list
- Maintaining the chapter's FCR mileage tracking program
- Correspondence on behalf of the FCR ministry as directed by the President
- Maintaining a basic record of events (minutes) of FCR meetings
- Preparing and publishing an official monthly FCR chapter newsletter
- Praying for the FCR ministry and its members

The **Treasurer's** responsibilities include:

- Handling the financial affairs of the FCR Ministry.
- Working with the President & Host Church Liaison where financial matters are concerned
- Collecting, recording and processing FCR generated funds and disbursements
- Keeping the records of finances for all events where monetary matters are a factor
- Submitting all financial support requests to the church, through the Host Church Liaison
- Praying for the FCR ministry and its members

In addition to the two-year elected/appointed positions listed above, each FCR event will have a **Road Captain** who is responsible for the planning and execution of their event. Road Captains will work closely with the President and/or Vice President to insure that each FCR event is safe, well planned (including contingency planning where appropriate) and that it meets the Fellowship of Christian Riders' stated purpose of combining and demonstrating our love of Christ and our enjoyment of motorcycling.